# DEVELOPING TECHNICAL TRAINING

## TRAINING TITLE

DEVELOPING TECHNICAL TRAINING

## VENUE

Dubai, UAE

## DURATION

5 Days

## DATES

06 - 10 June 2021

## PRICE

US$4,000 per attendee including training material/handouts, morning/afternoon coffee breaks and Lunch buffet.

## TRAINING INTRODUCTION

In this course, you'll explore how technical training differs from nontechnical training and learn about common technical training development challenges and solutions (unfinished projects, content too complicated for developers, teaching influx procedures, and so on). The course discusses the needs analysis questions specific to technical organizations and provides a tool you can use to categorize highly technical content to avoid information overload. In addition, you'll create a content framework to encourage retainment and application back on the job. You will also have the chance to discuss and generate solutions for your own technical training challenges.

## TRAINING OBJECTIVES

**You will be able to know:-**

- Identification of GAPS and analyzing the training requirements.
- What training is needed?
- Who needs training, why training is needed?
- What is task?
- Why the task is divided in to sub elements?
- How the task can be designed from Job description?
- Types of training in oil and gas Industry?
- Importance of on the job training.
- How we can evaluate the training effectiveness.
- What expectations does the organization have about training?

- Normal format for Training Needs Analysis (TNA).
- How to record training data. Methods of monitoring training effectiveness.

## TRAINING AUDIENCE

The audience for this program is Instructional Designers, Curriculum Developers, Trainers, Training Managers, those who work with subject matter experts and even subject matter experts themselves. This interactive program will discuss various topics specific to technical training development.

## TRAINING OUTLINE

- On the job training
- Classroom training
- Specialist training
- Vendor training
- CST training / E learning
- HSE training
- Technical Training – on the job and off the job
    - Purpose of developing technical Training course.
    - What is underpinning knowledge, difference between knowledge and skill,
    - Importance of Technical Training Course contents such as principle of operation of equipment and systems, manuals, standard operating procedures (SOP), Maintenance craft procedures (MCP), drawings etc.
    - Technical training should be need based why?
    - Focusing the course contents to specific to field equipment and systems.
    - More focus on work-based competencies rather than class room training.
    - Technical Training should be co-related with available field assets.
    - Who can develop technical training courses
    - Who shall evaluate the course contents
    - How to develop a professional technical training course
    - How to evaluate the course content of technical course content.
    - Who is the best person to evaluate the training effectiveness after the successful delivery of technical training courses?

- The relationship between the job description and technical training courses

**TRAINING CERTIFICATE**

**MAESTRO CONSULTANTS** Certificate of Completion for delegates who attend and complete the training course

**METHODOLOGY**

Our courses are highly interactive, typically taking a case study approach that we have found to be an effective method of fostering discussions and transferring knowledge. Participants will learn by active participation during the program through the use of individual exercises, questionnaires, team exercises, training videos and discussions of "real life" issues in their organizations.
The material has been designed to enable delegates to apply all of the material with immediate effect back in the workplace.